

At Hartland Baptist Church (HBC) the physical, mental and spiritual health and safety of all children and youth is of great importance to us, not only when they are participating in an event at our church, but for their everyday lives as well.

Our Covid-19 Safety Plan relies on and strives to follow the guidelines laid out by both the Provincial and local health authorities and WorkSafe B.C. If you require or would like further information or clarification on guidelines and protocols we encourage you to visit <https://www.worksafebc.com/> and search for 'Child care and day camps' and also 'Faith based organizations'.

This health and safety plan provides basic procedures and guidelines that are to be followed during our children and youth ministries. If necessary, each ministry may then develop a more tailor-made health and safety plan for their unique ministry if called for.

Before Arrival:

For Ministry Personnel -

Before attending an event all ministry personnel must go through the attached 'Daily Health Check'. If you respond 'YES' to any of the listed symptoms of illness please contact your ministry lead and do not attend that event.

Ministry personnel are to arrive 20-30 minutes before the event to ensure health and safety protocols (proper sign-in etc.) are in place, and to ensure the meeting area is clean and sanitized. This will involve disinfecting of high touches surfaces.

Ministry personnel are required to bring a mask to each event so that when social distancing is not possible a mask can be worn.

For Parents –

A health and safety checklist is to be sent to all parents (similar to the checklist sent out to all students by School District 57) Parents must check and ensure that no child or youth is coming to an event with any signs of illness, or with cold and flu symptoms as laid out by the checklist.

Masks are required for children and youth. If a parent requires that a child is to not wear a mask during a ministry event, the parent must inform HBC ministry personnel of this requirement and provide sufficient reasons why. We are unable to keep or store individual

masks at the church so if any masks are left after an event, for health and safety reasons, we will be required to dispose of them.

Upon Arrival:

Only one entrance to the building will be used for each event.

During the drop off or pick up process social distancing (2m or 6ft) is to be observed by ministry personnel, children and youth, and parents.

All children and youth are required to sign in on arrival with their First and Last name (a contact phone number will be required IF the child or youth **is not yet registered** for the program, or if contact information has changed or there is a special circumstance.) This information is required both for emergencies and for contact tracing purposes.

Everyone entering the church is required to arrive with clean hands and sanitize their hands at the sign-in table (sanitizer will be provided).

Once having entered the building and signed in, children and youth will be directed to a designated area with appropriate activities available until the program begins.

Parents are to remain outside the building during drop off and pick up and while the event is happening, unless otherwise approved. If approved to enter, parents are required to self assess, sign in and follow all the same procedures required of other event attendees.

We request that people do not congregate or gather in groups outside the church during the drop off process.

During the Event:

Efforts will be made to maintain social distancing during all activities, group times, and snack times. Some activities might prove difficult to fully maintain social distancing, but activities and games will be chosen to reduce the risk of contact and exposure. Activities will be avoided that require prolonged close contact.

All snacks will be store bought and individually wrapped, with as little handling by ministry personnel as possible. Only ministry personnel will distribute snacks and will sanitize their hands prior to distribution and will wear a face mask during distribution.

Ministry personnel will strive to maintain social distancing and are required to wear a mask in situations with prolonged close contact.

Frequent hand washing or hand sanitizing will be encouraged, as well as good respiratory etiquette practices.

Leaving the Event:

When the event is over a ministry personnel member will be at the designated entrance/exit door to meet parents and to sign out their child or youth.

Everyone is required to sign out when leaving the building (ministry personnel, children, youth and any visitors/parents).

Social distancing is to be maintained by ministry personnel, parents, and students during the sign out process.

We request that people do not congregate or gather in groups outside the church during the pick-up process.

Post Event

High touch surfaces in the areas used are to be disinfected (clean in, clean out procedure).

Sickness or Injury During an Event

If anyone presents sickness during an even they will be required to put on a mask and be taken to a designated "sick room" where they will be monitored by ministry personnel until they are picked up by a parent. Ministry personnel will contact the parent of a child or youth and advise them that their child is sick and needs to be picked up. In the case of injury or sickness for a ministry personnel who are not well enough to look after their own transportation, transportation will be arranged.

If emergency medical attention is required for sickness or an injury, 911 will be called and first aid will be carried out using social distancing or appropriate personnel protection (typically a medical mask, safety glasses and gloves).

Note: Where parent or parents are used in this document, parent(s) or guardian(s) are implied.